

4th meeting

Today on 26/03/2019 at 11:00 am a meeting of Management Committee of Higher Education Institute Society (Regd.) was convened in the office of Principal-cum-Director, Govt. Degree College, Paonta Sahib under the Chairpersonship of prof. Devindra Gupta, Principal, Govt. Degree College, Paonta Sahib. The following members were present in the meeting: -

1. Prof. Devindra Gupta (Principal), Chairperson
2. Prof. Sulaxana Sharma (Associate Professor of Zoology)
3. Prof. Ram Lal Tomar (Associate Professor of Hindi)
4. Dr. Jahid Ali (Assistant Professor of Botany)
5. Sh. Satish Goel
6. Sh. Narender Pal
7. SH. Anshul Goel
8. Sh. Sanjay Kumar
9. Prof. Rinku Aggarwal (Coordinator)
10. Sh. Naresh Kumar
11. Sh. Madan Sharma (PTA President)

The meeting was started with welcome of the members of Higher Education Institute Society by the Principal. Then coordinator of BCA/PGDCA read the minutes of the previous meeting of the management committee held on 29/08/2018. Then the following points of work completed were presented before the members: -

1. Payment of Rs.5310/- (Five Thousand Three Hundred and Ten Rupees Only) was made for submersible pump repair.
2. Payment of Rs.4538/- (Four Thousand Five Hundred and Thirty Eight Rupees Only) made for repair & replacement of CCTV Camera and accessories.
3. A 24-part hub was purchased and two CCTV cameras repaired. Total amount spent Rs. 3500/- (Three Thousand and Five Hundred Only)
4. Repair charge for electrical fitting paid amounting Rs. 3390/- (Three Thousand Hundred and Ninety Rupees Only).
5. Diwali break salary was paid to BCA/PGDCA staff as approved in the previous meeting.
6. Faculty of English, Mathematics & Accounting on period basis in the department were appointed as guest faculties. The above decision were unanimously approved by the Committee members.

AGENDA-1:- Purchase of 05 (Five) computers with software.




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Decision:- The Committee decided that all the above items i.e 05 computers & software may be purchased after inviting quotations from HPSEC and from local market ensuring maximum vendor coverage.

AGENDA-2:- Starting of BBA course under the Higher Education Institute Society (Regd.)

Decision:- It was unanimously decided by the committee that course may be started in the interest of local students of the area. The proposal should be sent to the appropriate authorities so that the course could be started in the next session i.e. 2019-20.

AGENDA-3:- Appointment of one Faculty members for BCA/PGDCA.

Decision:- The Coordinator Told the committee that one post in the department has follow vacant because M.S. Jyoti Sharma left the institution in the month of Decenber,2018. So the issue was discussed by the committee and it was decided by the committee that the faculty for the next session may be appointed for the benefit of students after the expiry of model code of conduct (MCC). The remuneration of the faculty be decided on the basis of Qualification Experience etc.

AGENDA-4:- Appointment of one library bearer.

Decision:- The committee decided that one library bearer may be appointed in the next session after the expiry of model code of conduct (MCC). The payment may be made at daily wage rates approved by the Govt. for full time/part time as per the requirement.


AGENDA-5:- Appointment of one sweeper.

Decision:- The matter of appointment of one sweeper was discussed Sh. Satish Goel Proposed that instead of appointing sweeper the college must explore the option of outsourcing service provides. The committee decided that final decision would be taken after analyzing their services and the rates of Services.

AGENDA-6:- Enhancement of Salary of staff and salary of vacation period.

Decision:- The application received for increment of salary and salary for vacation was discussed. It has already been decided in the meeting held on 27/11/2017 that the vacation are the part of university academic schedule so the payment cannot be mode for these vacations. Then the issue of increase in salary was discussed. Sh. Satish Goel asked the committee that a





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reasonable amount is already being paid to the teaching staff of BCA/PGDCA and the salary of non-teaching staff. After the eminent discussion and detailed deliberations, the members of the committee unanimously decided the increase in salary/ honorarium as follows: -

1. The salary of Mrs. Bahar & Mrs. Aparna (Faculty BCA/PGDCA) will be increase from Rs. 16,000/- to Rs. 16,500/- per month (Rupees Sixteen Thousand and Five Hundred Only)
2. The salary of Mr. Mahesh (Lab Attendent) will be increased from Rs. 6,500/- per month to Rs. 7,000/- per month (Seven Thousand Only).
3. The salary of Mr. Deepak (Peon) will be increased from Rs. 6,000/- per month to 6,500/- per month (Rupees Six Thousand and Five Hundred Only)
4. The honorarium of Sh. Najakat Ali (DA/Clerk) increased from Rs. 1500/- per month to Rs. 2000/- per month (Rupees Two Thousand Only)
5. The honorarium of Librarian increased from Rs. 400/- Per Month to Rs. 600/- per month (Rupees Six Hundred Only)
6. The honorarium of coordinator increased from Rs. 2500/- per month to Rs. 3000/- per Month (Three Thousand Only)
7. The honorarium of Director-cum-Principal increased from Rs. 3000/- per month to Rs. 3500/- per month (Rupees Three Thousand and Five Hundred Only).

The was further decided that all these enhancements in salary/honorarium will be applicable w.e.f. 04/04/2019 (01st April, 2019)

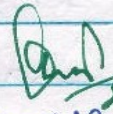
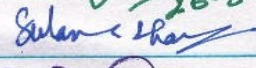
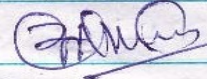
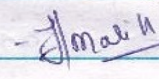
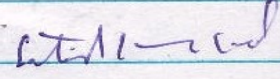
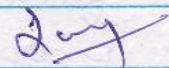
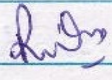

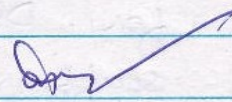
The meeting under with a vote of thanks.



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04th Meeting

Today on 26-03-2019 at 11:00 a.m. a meeting of Management Committee of Higher Education Institute Society (Regd.) was convened in the Office of Principal-cum-Director, Govt. Degree College, Paonta Sahib under the chairpersonship of Prof. Devindra Gupta, Principal, Govt. Degree College, Paonta Sahib. The following members were present in the meeting:-

- 1) Prof. Devindra Gupta (Principal), Chairperson  26.3.19.
- 2) Prof. Sulaxana Sharma (AP in Zoology) 
- 3) Prof. Ram Lal Tomar (AP in Hindi) 
- 4) Dr. Jahid Ali (AP in Botany) 
- 5) Shri Satish Goel 
- 6) Sh. Narender Pal
- 7) Sh. Anshul Goel
- 8) Sh. Sanjay Kumar 
- 9) Prof. Rinku Aggarwal (Coordinator) 
- 10) Sh. Nareesh Kumar 
- 11) Sh. Madan Sharma 

The meeting was started with welcome of the members of Higher Education Institute Society by the Principal. Then Coordinator of BCA/PGDCA read the minutes of the previous meeting of the management committee held on 29-08-2018. Then the following points of work completed were presented before the members:-

- 1) Payment of Rs. 5310/- (Five thousand three hundred and ten rupees only) was made for submersible pump repair.
- 2) Payment of Rs. 4538/- (Four thousand five hundred and thirty eight rupees only) made for repair & replacement of CCTV cameras and accessories.

- 3) A 24 post hub was purchased and two CCTV cameras repaired. Total amount paid Rs. 3500/- (Three thousand and five hundred only)
- 4) Repair Charges for electrical fittings paid amounting Rs. 3390/- (Three thousand three hundred and ninety rupees only)
- 5) Diwali break salary was paid to BCA/PGDCA staff as approved in the previous meeting.
- 6) Faculty of English, Mathematics & Accounting working on period basis in the department.

The above decisions were unanimously approved by the committee members.

AGENDA 1:- Purchase of 05 (Five) computers with softwares.

Decision:- The committee decided that all the above items i.e. 05 computers & softwares may be purchased after inviting quotations from HPSEC and from local market ensuring maximum vendor coverage.

AGENDA 2:- Starting of BBA course under the Higher Education Institute Society (Regd.)

Decision:- It was unanimously decided by the committee that course may be started in the interest of local students of the area. The proposal should be sent to the appropriate authorities so that the course could be started in the next session i.e. 2019-20.

AGENDA-3:- Appointment of one faculty member for BCA/PGDCA.

Decision:- The coordinator told the committee that one

post in the department has fallen vacant because Mrs. Jyoti Sharma left the institution in the month of December, 2018. So the issue was discussed by the committee and it was decided by the committee that the faculty for the next session may be appointed for the benefit of students after the expiry of Model Code of Conduct (MCC). The remuneration of the faculty be decided on the basis of qualifications, experience etc.

AGENDA 4:- Appointment of one library bearer.

Decision:- The committee decided that one library bearer may be appointed in the next session after the expiry of Model Code of Conduct (MCC). The payment may be made at daily wage rates approved by the Govt. for full time / part time as per the requirement.

AGENDA 5:- Appointment of one sweeper.

Decision:- The matter of appointment of one sweeper was discussed. Sh. Satish Goel proposed that instead of appointing sweeper the college must explore the option of outsourcing service providers. The committee decided that final decision would be taken after analysing their services and the rates of services.

AGENDA 6:- Enhancement of salary of staff and salary of vacation period:

Decision:- The application received for increment of salary and salary for vacation period was discussed.

It has already been decided in the meeting held on 27.11.17 that the vacations are the part of university academic schedule so the payment cannot be made for these vacations. Then the issue of increase in salary was discussed. Sh. Satish Goel asked the committee that a reasonable amount is already being being paid to the teaching staff of BCA/PGDCA and the salary of non-teaching staff may be increased keeping in view the workload and working hours of the non-teaching staff. After the eminent discussion and detailed deliberations, the members of the committee unanimously decided the increase in salary/honorarium as follows:-

- 1) The salary of Mrs. Bahar & Mrs. Aparna (faculty BCA/PGDCA) will be increase from Rs. 16000 to Rs. 16,500/- per month (Rupees sixteen thousand and five hundred only)
- 2) The salary of Mr. Mahesh (Lab Attendant) will be increased from Rs. 6,500/- per month to Rs. 7,000/- per month (Seven thousand only)
- 3) The salary of Mr. Deepak (Peon) will be increased from Rs. 6,000/- to Rs. 6,500/- per month (Rupees six thousand and five hundred only)
- 4) The honorarium of Sh. Nazakat Ali (DA/Clerk) increased from Rs. 1,500/- per month to Rs. 2,000/- per month (Rs. Two thousand only)
- 5) The honorarium of Librarian increased from Rs. 4,000/- per month to Rs. 6,000/- per month (Rs. Six hundred only)
- 6) The honorarium of Coordinator increased from Rs. 2,500/- per month to Rs. 3,000/- per month (Three thousand only)
- 7) The honorarium of Director - cum - Principal increased from Rs. 3,000/- per month to Rs. 3,500/- per month (Rs. Three thousand and five hundred only)

It was further decided that all these enhancements in salary/honorarium will be

applicable w.e.f. 01.04.2019 (01st April, 2019).

The meeting ended with a vote of thanks.

Rinku
(Rinku Aggarwal, Coordinator)

Principal
29.3.19.

Principal
G.C. Paonta Sahib